Houston Community College
Financial Aid

Balancing Student Service
and Student Success with
Regulatory Compliance
ACADEMICS ROLE IN TITLE IV AID
ELIGIBILITY REQUIREMENTS

- Program eligibility
- Programs less than one year in length
- Enrollment status
- Attendance
- Cease attendance or stop online work
- Grades
- Satisfactory Academic Progress (SAP)
- Academic suspension and probation
MONITORING AND RECORDING ATTENDANCE

- Regulatory requirements
- Timely disbursements and refunds
- Challenge of multi-start terms
- Non-attendance-taking school
- Student attending class at the time of disbursement (Missouri Man)
- Effect of incorrect attendance reporting
- Student impact of submitting late rosters
- Unofficial walk-away
- Enrollment reporting and accurate status

Reporting required

If a school determines that a student has withdrawn, the student is no longer considered to be enrolled and in attendance. Therefore, the student is no longer eligible for an in-school status or in-school deferment, and the school must report the student as withdrawn in NSLDS Enrollment Reporting. Schools are encouraged to access the NSLDS Professional Access Web site at https://www.nsldsfa.p.ed.gov/nslds_FAP/ and update the student’s enrollment status to “W" to ensure the timeliest processing of the information.

34 CFR 685.309 (b) and 34 CFR 682.610 (c)
• Unofficial walk-away
• Use of FX grades
• Academically-related activity
• Incomplete grades
• Determination date
• Backdating attendance
• Removing courses
• Grade changes

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<tr>
<th></th>
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<tbody>
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<td>Stephanie</td>
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<tr>
<td>Stephen</td>
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</tbody>
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Angela Martinez adjusted the student on Friday morning.
She owes a balance of $5,702.60
Thanks,
Boni

For a student who withdraws, without providing notification, from a school that is not required to take attendance, the school must determine the withdrawal date no later than 30 days after the end of the earlier of:
(1) the payment period or the period of enrollment (as applicable),
(2) the academic year,
(3) the student’s educational program.
SATISFACTORY ACADEMIC PROGRESS

• Measure prior to term (upon receipt of FAFSA) and after grades roll each term
• Qualitative and Quantitative measures:
  • GPA
  • Ratio – attended vs completed
  • Max time frame
• Results of measurements
  • Meeting SAP
  • Not Met
  • Warning
  • Probation – academic plan
  • Suspension
• Appeal Process

DROPPING A CLASS:
Your financial aid may be affected

Find out how at Standards of Academic Progression sessions